

BROMSGROVE DISTRICT COUNCIL

4TH JULY 2007

CABINET

DATA QUALITY STRATEGY

Responsible Portfolio Holder	Councillor Dr. D. W. P. Booth JP
Responsible Head of Service	Hugh Bennett Assistant Chief Executive

1. SUMMARY

To propose a Data Quality Strategy and action plan.

2. RECOMMENDATIONS

2.1 That Cabinet approves the attached Data Quality Strategy and Action Plan.

3. BACKGROUND

3.1 Accurate data is essential to support the decision making processes. The Audit Commission now judges each council on a four point scale for various elements of data quality and reports this in the Annual Audit Letter. Bromsgrove Council currently scores 1 for some elements and 2 for others. The objective of the strategy is to improve our score for all elements to level 3 within the next twelve months, at which time a decision will be made as to whether to aim for level 4 status.

4. DATA QUALITY STRATEGY

4.1 In order to effectively implement the strategy it will be necessary to have a publicity campaign and also a training programme. Training is currently scheduled in the outline training plan commencing in quarter 2.

5. FINANCIAL IMPLICATIONS

5.1 No financial implications

6. LEGAL IMPLICATIONS

6.1 No Legal Implications

7. CORPORATE OBJECTIVES

7.1 Performance reporting and performance management contribute to achieving the objective of improving service performance.

8. RISK MANAGEMENT

8.1 There are no risk management issues

9. CUSTOMER IMPLICATIONS

9.1 None

10. OTHER IMPLICATIONS

Procurement Issues: None.
Personnel Implications: None
Governance/Performance Management: see 7.1 above
Community Safety including Section 17 of Crime and Disorder Act 1998: None
Policy: None
Environmental: None
Equalities and Diversity: None

11. OTHERS CONSULTED ON THE REPORT

Portfolio Holder	Yes
Acting Chief Executive	Yes
Corporate Director (Services)	Yes
Assistant Chief Executive	Yes
Head of Service	Yes
Head of Financial Services	Yes
Head of Legal & Democratic Services	Yes
Head of Organisational Development & HR	Yes
Corporate Procurement Team	No

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12. APPENDICES

Data Quality Strategy attached

13. BACKGROUND PAPERS

None

CONTACT OFFICER

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